

## Launch Checklist

Community Website

Community Name:	
Community Domain:	
Support Email:	
Target Launch Date:	

Our Help Center is located at <u>help.jedari.com</u> .								
Tech Essentials								
Y	#	Task Name	Task Details	Example	More Info	Help Article		
	1	Domain	Select & Connect Your Domain	mysocial.com	Your website will be how users access your community. Select a unique domain that matches your branding & connect it.	<u>How To</u>		
	2	Email Senders	Create & Connect Your Support Email	<u>supportemysocial.com</u>	(Optional) Your email senders will send verification emails to your members when they register.	<u>How To</u>		
\$	Μ	onetize -	- Let's Get You	u Paid!				
	3	Gateway	Create & Connect Your Stripe Account	MySocial Stripe	If you need a Stripe account, create one at stripe.com	<u>How To</u>		
	4	Add Plans	Determine subscription levels pricing & details	Silver Plan – \$49/month Gold Plan – \$149/month Platinum Plan – \$999/month	We can create gated groups, content, libraries, and albums based on your plan levels.	<u>How To</u>		
96	Cı	ustomize	e - Your Comm	nunity, Your W	ay			
	5	Community Settings	Edit Your Community Settings	<u>portal.jedari.com</u> Communities > List > Action > Edit	You're in charge! Decide if your community is free or paid, who can create groups, go live, and more!	<u>How To</u>		
	6	Add Logos	Add Logos, Icons, Favicons, & Brand Colors	Logo: Horizontal Image with no background Icon: Square brand graphic Favicon: Smaller square brand graphic	It's all about you! Your brand in the spotlight, with no mentions of Jedari anywhere. Make it your own!	<u>How To</u>		
	7	Customize Login Process	Customize your login, registration, and checkout	Add text of your choice, see our help article for ideas and examples.	Ensure smooth and cohesive user registration and checkout with your own brand voice.	<u>How To</u>		
	8	Add Legal Documents	Upload Your Terms Templates	Terms & Conditions Template Privacy Policy Template	We have client templates you can use! Just make sure to consult with your legal counsel.	<u>How To</u>		
Add Content - Keep Them Coming Back For More!								
	9	Groups	Create Groups For Dedicated Discussions	<b>Live Calls Group</b> - So all of your members can find your live calls easily	You can create gated groups to certain subscription levels. You can even decide who can join, post, and comment.	<u>How To</u>		
	10	Daily Goals	Add Gamified Daily Goals	Body: Exercise, Follow a Meal Plan Balance: Send an appreciation message Being: Meditate, Read, Journal	Create daily goals that your whole community can follow and organize them into categories.	<u>How To</u>		
	11	Pages	Add Your Most Valuable Content In Pages	Add video libraries, course content, downloadable guides, blog posts, getting started videos, and more.	Organize your static pages into Titles, Categories, and individual Pages.	<u>How To</u>		
	12	Audio	Upload MP3 Files For Your Audio Player	Add songs, podcasts, guided meditations, even videos.	Audio files must be in MP3 format. Videos will be uploaded via YouTube or Vimeo link so there's no size limit.	<u>How To</u>		
	Ensure Community Success - Final Tips							
	13	Test	Test Your Registration Process	mysocial.com/reigster	Make sure all the pages are looking good! Get to know your community and set up your profile!	<u>How To</u>		
	14	Automate	Automate Your Community Via Zapier	<u>portal.jedari.com</u> Communities > List > Action > Zapier	Create an email flow for when users have joined but haven't started their membership, and one for after they've subscribed.	<u>How To</u>		
	15	Drive Sales	Create A Sales Website For Your Community	<u>joinmysocial.com</u>	We use ClickFunnels or SquareSpace for external website builders, but you can use whatever you want!	How To		

LAUNCH!